

Audit Committee – Work Programme

List of Suggested Potential Future Work Topics		
Issue	Detail	Meeting Date
Audit Committee Working Groups		
Working Group Title	Subject area	Meeting Dates
Oracle Implementation (MBOS) Sub-Group	Oversight of the Oracle Implementation programme.	19 Dec 2024 23 Jan 2025 27 Feb 2025 14 Mar 2025
Training and Development		
Title of Training/Briefing	Detail	Date
Audit Planning Session for 2025/26	A planning session to include Internal Audit training, suggestions for the 2025/26 Internal Audit Plan	23 Jan 2025

Future Committee Agenda Items		Author
28 March 2025		
External Audit Plan 2024/25	This report sets out in detail the work to be carried out by the Council’s External Auditors on the Council’s accounts for the financial year 2024/25.	Ian Gutsell, Chief Finance Officer & External Auditors

External Audit Plan for East Sussex Pension Fund 2024/25	To consider and comment upon the External Audit Plan for the East Sussex Pension Fund for the financial year 2024/25.	Ian Gutsell, Chief Finance Officer & External Auditors
Internal Audit Strategy and Plan	Consideration of the Internal Audit Strategy and Plan for 2025/26	Russell Banks, Chief Internal Auditor/ Nigel Chilcott, Audit Manager
Internal Audit Progress Report	Internal Audit Progress report – Quarter 3, 2024/25 (01/10/24 – 31/12/24)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Strategic Risk Monitoring	Strategic risk monitoring report – Quarters 2 and 3, 2024/25 (01/07/24 – 31/12/24)	Ros Parker Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Sophie Webb, Senior Governance and Democracy Officer
4 July 2025		
Assessment of the Corporate Governance Framework and Annual Governance Statement for 2024/25	Sets out an assessment of the effectiveness of the Council's governance arrangements and includes an improvement plan for the coming year, and the annual governance statement (AGS) which will form part of the statement of accounts.	Philip Baker, Assistant Chief Executive
Internal Audit Services Annual Report and Opinion 2024/25	An overall opinion on the Council's framework of internal control, summarises the main audit findings and performance against key indicators (includes Internal Audit Progress reports – Quarter 4, 2024/25, (01/01/25 – 31/03/25).	Nigel Chilcott, Audit Manager / Russell Banks, Chief Internal Auditor

Counter Fraud Annual Report	Annual report on Counter Fraud work	Simon White, Audit Manager – Counter Fraud / Russell Banks, Chief Internal Auditor
Strategic Risk Monitoring	Strategic risk monitoring report – Quarter 4, 2024/25 (01/01/25 – 31/03/25)	Ros Parker, Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Audit Committee Annual Report	Annual Report 2024/25 of the Audit Committee: meeting a requirement of the CIPFA Position Statement for Audit Committee	Ian Gutsell, Chief Finance Officer, Sophie Webb, Interim Senior Governance and Democracy Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Sophie Webb, Senior Governance and Democracy Officer
19 September 2025		
Internal Audit Progress Report	Internal Audit Progress report – Quarter 1, 2025/26 (01/04/25 – 30/06/25)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor
Financial Management Code	Report of the Financial Management Code	Thomas Alty, Deputy Chief Finance Officer / Ian Gutsell, Chief Finance Officer

Strategic Risk Management	Strategic risk monitoring report – Quarter 1, 2025/26 (01/04/25 – 30/06/25)	Ros Parker, Chief Operating Officer / Ian Gutsell, Chief Finance Officer
Committee Work Programme	Discussion of the future reports, agenda items and other work to be undertaken by the Committee.	Sophie Webb, Senior Governance and Democracy Officer
21 November 2025		
Review of Annual Governance Report & 2024/25 Statement of Accounts	Report of the external auditors following their audit of the Council's statutory accounts. It allows the committee to review the issues raised and assess the management response.	External Auditors/ Ian Gutsell, Chief Finance Officer
Review of Annual Pension Fund Governance Report & 2024/25 Statement of Accounts	Report of the external auditors following their audit of the Pension Fund. It allows the committee to review the issues raised and assess the management response.	External Auditors/ Ian Gutsell, Chief Finance Officer
Auditor's Annual (VFM) Report on East Sussex County Council 2024/25	To provide the Committee with Grant Thornton's Annual (Value for Money) Report for 2024/25	Ian Gutsell, Chief Finance Officer & External Auditors
Treasury Management Annual Report & Mid-Year Report 2025	To consider a report on the review of Treasury Management performance for 2024/25 and for outturn for the first six months of 2025/26, including the economic factors affecting performance, the Prudential Indicators and compliance with the limits set within the Treasury Management Strategy before it is presented to Cabinet.	Ian Gutsell, Chief Finance Officer
Internal Audit Progress Report	Internal Audit Progress report – Quarter 2, 2025/26 (01/07/25 – 30/09/25)	Nigel Chilcott, Audit Manager/Russell Banks, Chief Internal Auditor

<p>Annual Update on Property Investment Strategy and Key Sites 6 monthly Update</p>	<p>Consideration of an annual report on the implementation of the Property Asset Disposal and Investment Strategy.</p>	<p>Ros Parker, Chief Operating Officer</p>
<p>Committee Work Programme</p>	<p>Discussion of the future reports, agenda items and other work to be undertaken by the Committee.</p>	<p>Sophie Webb, Interim Governance and Democracy Officer</p>